

## Policies and Information

- Children must be dropped off and picked up before and after rehearsal **INSIDE** the building. Children will not be allowed to leave the building until a parent arrives inside the building to sign them out and then pick them up. There will be a sign in/sign out sheet on the bulletin board that parents will initial when they drop them off and pick them up.
- Parents are asked to **NOT** attend any rehearsal because it can be distracting for the child.
- Children are not allowed to miss more than 2 days of rehearsal unless otherwise approved by the production team.
- If a parent is more than 10 minutes late picking up their child 3 times, they may be dismissed from the production. If they are continually late arriving, it is up to the director whether they will be dismissed from the production.
- **ALL** cast members must stay in designated rehearsal areas at all times. **PLEASE, NO** wandering around the building. Restrooms are in the building. Children cannot be outside by the fountain or in the common areas. Please discuss this with your children. Not outside unless there is an adult
- Out of respect for our fellow actors, we will all be courteous and encouraging of each other. Do not tell other actors what to do in their acting or behavior. If there is a problem, please discuss it with the stage manager and or director. When you are not in a scene, remain alert and quiet so you'll hear when you are next needed. Older members of the cast should encourage younger members and assist them in following the rules. There are always times in theatre when things get a little long and boring. ***YOU ARE ENCOURAGED TO BRING A QUIET ACTIVITY OR BOOK TO HELP PASS THOSE TIMES.***
- **PARENTS PLEASE REMEMBER TO FEED YOUR CHILDREN BEFORE REHEARSAL** because they often get very hungry. Also, ***BRING A WATER BOTTLE.*** Breaks will be given and a small snack can be brought for one of the breaks.
- Please pick up any trash you may have from snacks and dispose of it properly. **Gum chewing is not permitted.** Remember to leave the building clean and in good condition.
- Please do not radically change your physical appearance after you have been cast without getting approval from the director. Hair color and cut for example.
- If your child has a pre-existing medical condition including attention deficit or behavior issues, it is of the utmost importance that we be notified so we can recognize individual symptoms, or what actions to take.

- A Stage Manager and the Director will have an emergency contact list with all names, birthday, any known allergies and emergency contact or assigned guardian on hand so please be sure that you supply updated information.
- If the performer needs to be picked up by anyone other than adults authorized on the registration form, it must be made known to the director.
- Phones will be put into a basket at the start of rehearsal and your child will be allowed to use their phone at the breaks and after rehearsal is over.
- No other electronics are permitted at rehearsal other than a phone.
- **DRESS CODE:** Performers are asked to wear comfortable, loose clothing (No Jeans) that will allow for rigorous physicality and movement.. All performers must wear closed toe and heel shoes – sandals and /or flip-flops are NOT allowed. Shorts must be worn under skirts.
- **VANDALISM:** Performers may not deface or vandalize the facilities in any way. Vandalism will result in suspension from the production and restitution fees will be charged to cover the damages. There will be props and set pieces from other shows. Children will not be able to touch any of these items.
- **MEDICATION:** Performers may not bring any medication to the rehearsal unless they have a written note from their parent and or legal guardian including Tylenol or Aspirin. All medication (both prescription and non-prescription) must be in its original packaging. It is understood that students and not the production team, are required to remember when they need to take their medication. It is understood that the production staff is NOT responsible for administering any medication of any type. It is understood that any severe allergies or other medical conditions must be fully disclosed BEFORE the child begins the rehearsal process.
- **BEHAVIOR:** It is understood that performers are to behave in a polite and respectful manner while involved with the production. Profanity, verbal disrespect, name calling, etc. will not be tolerated. Moreover, rough-housing of any kind is strictly prohibited and we ask that the performers not run while in the theatre. When in the theatre, the performers must listen and follow instructions exactly. Performers are not allowed to bring any kind of weapon to the camp (this includes swiss army knives, etc.) and are ***asked not to bring tablets, phones, cameras, laptops, MP3 players or other electronic devices which might become damaged, lost or stolen. If you bring any devices you will be asked to check them into a bin and you will be able to check them out on breaks and they will be returned at the end of rehearsal.*** It is understood that SGMT and its staff and volunteers are absolutely not responsible for any damaged, lost or stolen items which the performers may elect to bring with them to rehearsal or the performances. It is understood that the parents will remind their children of the correct way to behave while involved in the show and if at any time, they can no longer support the policies of SGMT they are encouraged to withdraw their child. Props are only to be touched by the actor using them. Performers who repeatedly

violate the rules and guidelines will be asked to leave. Parents may not upbraid, insult or otherwise abuse anyone involved with SGMT the production team or other performers.

- The Director, Stage Manager, or someone from the production staff will be at rehearsal at least 10 minutes early. This will allow the children to come a little early so the rehearsal can start promptly on time.
- **Volunteer Requirements**  
**SGMT requires that each family helps backstage. In addition, performer's families may volunteer as much time as they would like. Community Theatre productions cannot be done without support from the community. During the Mandatory Informational Meeting, there will either be a volunteer sign-up or a link to Volunteer Spot will be sent to you to sign up. Thank you in advance for satisfying this volunteer requirement, and appreciate your time and talents.**
- **Costumes:** In some cases performers are responsible for their own shoes, tights, and undergarments. SGMT will provide guidance to assist you in fulfilling your costume requirements.
- Here at SGMT we take sexual harassment very seriously. Any sexual comments or any touching or behavior of a sexual nature is not allowed and should immediately be reported to the Stage Manager, Director, or Executive Director. If there is anything happening that is making you uncomfortable, please talk to the Stage Manager, Director or Executive Director. If you have any concern about any inappropriate behavior please contact the Executive Director, Bruce Bennett, 435-313-8404 **Most questions and problems will be taken care of by the stage managers.**

I have read the St. George Musical Theater children policies and information and agree to follow them:

Child's Name and Birth Date: \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Parent's signature: \_\_\_\_\_

Child's signature: \_\_\_\_\_

Allergies: \_\_\_\_\_

Medications: \_\_\_\_\_

Medical Conditions/Behavior Issues:

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Mother (or Guardian's) Cell Phone:

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Father (or Guardian's) Cell Phone:

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Current Address:

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Best email to reach you:

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Emergency Contact Cell Phone (other than Parents) with relationship

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Other than Parents, who may pick child up:

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Date Signed: \_\_\_\_\_